



FPA#: \_\_\_\_\_

Date: \_\_\_\_\_

1) Department/Division/Center/Program: \_\_\_\_\_

2) Hiring Institution: \_\_\_\_\_

Replacement for \_\_\_\_\_

New position

Position is part of the approved departmental staffing plan

3) Funding:      Grants and contracts      Departmental budget      Without salary

4) Hospital Position Title (if applicable): \_\_\_\_\_

5) Proposed Faculty Track and Rank(s): \_\_\_\_\_

6) Term of Appointment (dates must start at the beginning of the month): From \_\_\_\_\_ To \_\_\_\_\_

7) Percent Time:      100%      Other: \_\_\_\_\_

8) Is there a possibility of renewal of the position?      Yes      No

9) Salary Range (must be a specific amount for a Pre-select): From \$ \_\_\_\_\_ To \$ \_\_\_\_\_

10) Salary Base Period:      9 months      10 months      12 months      Other: \_\_\_\_\_

11) Why does this position need to be a Campus-Based versus Affiliate-based position?

12) Position Requirements: (please distinguish between required and preferred items; attach additional pages as necessary.)

\_\_\_\_\_  
Department Chair Signature

\_\_\_\_\_  
Date